

## FC-AV Approved Meeting Minutes

Toronto, ON  
10 April 2001

1. Attendees:

Name	Company	Email Address
Jack Keller	Boeing-STL	<a href="mailto:jack.e.keller@boeing.com">jack.e.keller@boeing.com</a>
Johann Safar	Panasonic	<a href="mailto:Safari@panasonic.com">Safari@panasonic.com</a>
John Schroeder	Smiths Industries	<a href="mailto:schroeder_john@si.com">schroeder_john@si.com</a>
Horst Truedstedt	True Focus	<a href="mailto:Hotrues@attglobal.net">Hotrues@attglobal.net</a>

2. Jack Keller opened the meeting with diskette distribution, attendance list and introductions.

3. The following agenda was presented:

- Review and approval of draft minutes from 06 February 2001 FC-AV ad hoc.
  - Review and approval of draft minutes from 15 February 2001 FC-AV ad hoc (teleconference).
  - Review and approval of draft minutes from 02 April 2001 FC-AV ad hoc (teleconference).
  - Status of old action items.
  - Revise Schedule Leading to Draft Revision
  - Review of letter ballot comments dispositions
  - Review of new action items assigned
  - Continuation of letter ballot comment disposition
    - Document editing session
4. Minutes from the 6 February meeting, 01-171v0, were approved with edits. Edits were made to item #6 Status of Old Action Items, #1 and #2. Item #1 was corrected to indicate that the Composite comment spreadsheet was “sent out to members” not “sent out on reflector”. Item #2 was corrected to indicate that the SMPTE liaison message was “sent message to Bob Edge and out to members” not “sent message to Bob Edge and out on reflector”.
5. Minutes from the 15 February Teleconference, 01-170v0, were approved with out edit.
6. Minutes from the 2 April 30, 2001 Teleconference, 01-172v0 were approved with edits. In Item #5 add quotes around the statement, “use at your own risk”. In Item #7, last sentence, remove second “also” and add “to” between “reference the”.

7. Status of old action items:  
February 06 meeting action items:
  1. Perform document edits resulting from comment resolution discussions. Horst  
Horst has completed 70% of identified edits.
  2. Request working group meetings per schedule. Keller  
DONE: Jack requested meetings. Jack noted that Craig Carlson has posted the rules concerning teleconferences.

April 02 teleconference action items:

  1. Write description for Vendor Specific Types and Indexes. Schroeder  
Done: Written and submitted as doc 01-173v0. To be presented and discussed at today's meeting
  2. Write Type Descriptions, including Object Type Defined Word: Keller  
Not Done.
8. The review of the schedule leading to draft revision was lightly discussed and then tabled for later in the meeting when the day's progress would better influence the schedule.
9. John Schroeder presented 01-173v0. It was generally well received. It was noted that the document had a cut and past error on the title of the Object Type Defined Word without OUI, as its title and description was the same as the OTDW with OUI yet its definition was different. A new revision as 01-173v1 will make that correction and also expand on the beginning section such that it could be included into section 5.6 of the document. This input will provide the resolution for Smiths comment #11 and will also provide closure on Smiths #12 for Vendor Specific Types and Indices.
10. Full resolution for Smiths #12 will require discussions for Object Type Defined Word in the Type discussions.
11. Smith's Comment #20 was discussed and accepted. The discussion of Smiths #20 resulted in a desire to move the packing information into Appendix B as informative.
12. Smith's Comment #8 was discussed again. The consensus being that the maintenance of the tables is still not decided but unless an easy solution is found soon then the maintenance will be left up to FC-AV-2 project 1504D. The earlier discussion on the Vendor Specific types has allowed a method to safely develop new object types and indices which somewhat lessens the requirement for maintenance of the tables. John Schroeder agreed to supply a discussion of the meaning and existence of the Type Index tables.
13. Review of Schedule:
  1. Finalize the last four comment resolutions. Complete today, April 10
  2. Feed changes to Horst. April 23
  3. Horst to present internal release document. May 9
  4. Final Editing Board. May 16
  5. Release new version of FC-AV. May 21
14. Action Items:
  1. Post to web site the SMPTE liaison message. Keller
  2. Generate a new revision of the Vendor Specific write up 01-v173v1 and provide paragraph insertion points for Horst to use in editing the document. Schroeder
  3. Provide descriptions of Object Types and Object Type Defined Word: (Holdover) Keller
  4. Provide direction for movement of Packing information to appendix B: Keller
  5. Provide paragraphs describing the meaning and existence of Type Index Tables: Schroeder
  6. Support above schedule for next document release: Keller, Schroeder, Truededt
15. The meeting was abruptly adjourned as the people for the following meeting filed in.

Respectfully submitted,

John Schroeder, FC-AV Secretary