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E-MAIL TEXT:

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Ref. Doc: INCITS Reference Document RD-2 (www.incits.org)

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cc:

Robert Snively, Dean Wallace

Reply to: Tom Palkert, Chair TG T11.2
Xilinx
952-200-8542
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Subject:, Notification of T11.2 membership jeopardy, April, 2008

As Chair of T11.2, I am informing by email the following organizations that the attendance records of Task Group T11.2 show that none of the designated representatives below have been present at two of the last

three (Dec 2007, Feb., April of 2008) plenary meetings of the Technical Committee.

Company	Last meeting attended	Type	Member	Email
Broadcom	02/2008	P	Ali Ghiasi	aghiasi@broadcom.com
		A	Scott Powell	spowell@broadcom.com
Intel	04/2008	P	Steven	steven.a.kotowski@intel.com
		A	Kotowski	gary.y.tsao@intel.com
			Gary Tsao	
Opnext	12/2007	P	Josef Berger	jberger@opnext.com
		A	Matt Traverso	mtraverso@opnext.com
PMC-Sierra	04/2008	P	Rick	rick_hernandez@pmc-
		A	Hernandez	sierra.com
			Jeff Kirsten	jeff_kirsten@pmc-sierra.com
Seagate	02/2008	P	Allen Kramer	allen_kramer@seagate.com
		A	James Coomes	jim.coomes@seagate.com
Sun	02/2008	P	Vit Novak	vit.novak@sun.com
Microsystems		A	Matt Gaffney	matthew.gaffney@sun.com
TI	02/2008	P	Rajeev Jain	rajiv@ti.com
		A	Stephen	mchubbins@ti.com
			Hubbins	
Xyratex	04/2008	P	Paul Levin	levinpa@earthlink.net
		A	Rich Ramos	rich_amos@us.xyratex.com

Unless at least one of the designated representatives is present at the next T11.2 Plenary meeting, the member will lose voting membership status in T11.2, and the status of the membership will be changed from Voting to Advisory. The next meeting is scheduled for Thursday, June 5, 2008 in Coeur d' Alene ID. Information about the meeting is available under the "meetings" button at www.t11.org.

Loss of membership will not affect the subscription mailings of those representatives, only the voting privileges of the organization.

Note that marking your presence on the designated electronic attendance tool is the only determinant of attendance at a plenary meeting of T11 or one of its Task Groups. Your particular attendance pattern may result in jeopardy before two consecutive meetings.

For your reference, the rules under which T11 and its subgroups operate, which are documented in the INCITS/RD-2 (InterNational Committee for Information Technology Standards, Organization, Rules and Procedures of INCITS), dated 9/17/2007, state the following:

4.2.4.2 Technical Committees, TGs and SGs

Members of the Technical Committees, TGs and SGs shall be terminated under the following conditions:

- a. The principal and all alternate representative(s) shall be warned in writing upon failure of the organization to:
 1. attend two out of three successive meetings, in that case the membership shall be terminated if not represented at the next meeting; or
 2. return two out of three successive non accelerated letter ballots if the next non accelerated letter ballot (identified by LB number) after the warning is not returned,

An organization fails to perform an above action when none of the organization's representatives performs the action.

- b. Voting and advisory memberships shall be canceled by the INCITS Secretariat for failure to pay appropriate service fees within the time specified by the INCITS Secretariat.

TCs, TGs and SGs may vote to continue the membership despite failure of the member to comply with the membership criteria in item a) above.

An organization that has had its voting membership terminated may re-establish membership in accordance with Sections 4.2.2 and 4.2.3. If this membership is re-established within the same billing period and the organization has paid its fee, no new service fee shall be assessed.

Membership may be gained or regained by the following procedure documented in the RD-2:

4.2.3.1.4 TCs, TGs, and SGs

Voting membership in TCs, TGs, and SGs is open to all directly and materially affected parties that meet attendance and voting requirements and pay the designated service fee(s).

A representative of a prospective voting member shall initially attend a meeting of the TC, TG, or SG without voting privileges and reaffirm interest in the work of the TC, TG, or SG. Voting privileges become effective with attendance at one of the next two successive meetings and receipt by the Secretariat of the applicable fees for the membership year. For a new subgroup, all attendees at the formation meeting or second meeting shall be considered voting members, subject to the rules in Section 4.2.3.2.

An organization with voting membership shall appoint one and only one principal representative and may appoint one or more alternate representatives.

In order to comply with ANSI requirements, while all parties may participate in the discussion, only those organizations domiciled in the U.S. may vote to establish a U.S. position on TAG matters.

The full RD-2 is available as a web document from www.incits.org

Your participation in the work of T11 has been appreciated by all concerned. We look forward to your continued participation in the future.

If there are any questions, I can be reached by phone at (952) 200-8542 or via e-mail at tpalkert@visi.com

Sincerely,

Tom Palkert,
T11.2 Chair